



BUILDING A QUALITY OF LIFE FOR GENERATIONS TO COME

Welcome to RJV Construction, where becoming a part of our team isn't just a job; **IT'S A WAY OF LIFE.**

RJV Construction is an underground utility contractor based in Canton, MA, specializing in water and sewer enhancements. The legacy of our family-owned business goes back to 1921, and today we're proud to be a leading construction company in the area.

At our core are four guiding principles: **quality, teamwork, passion, and dedication.** These values are instilled in our work every single day.

As a part of the RJV family, you'll receive the respect and support needed to grow personally and professionally. With access to the latest technology and equipment, there's no limit to what you can achieve here.

Join us in providing reliable water and sewer services to the Greater Boston Area and Building a Quality of Life for Generations to Come!

QUALITY

Taking pride in our craftsmanship. Do it right, do it once.

TEAMWORK

Putting the health and well-being of our employees first, working side by side to get the job done.

PASSION

Driven to succeed and overcome any challenge all while enjoying what we do.

DEDICATION

Devoted and loyal to our clients and our fellow employees.

FIELD RESOURCE COORDINATOR CANTON, MA

We are seeking a highly organized and proactive Field Resource Coordinator to manage the daily scheduling and deployment of equipment, trucks, and operators across multiple job sites. This role is critical in supporting smooth field operations by coordinating with superintendents, foremen, mechanics, and drivers to ensure equipment availability, resolve logistical challenges, and maximize productivity. The ideal candidate will have experience in construction logistics, strong communication skills, and the ability to adapt quickly in a fast-paced, dynamic environment.

REQUIRED SKILLS AND EXPERIENCE:

- 3+ years of experience in dispatching, equipment coordination, or construction logistics (preferably in heavy civil or similar environments).
- Proficiency with B2W Dispatch or similar scheduling and logistics software (strongly preferred).
- Strong understanding of heavy construction equipment types and job site workflows.
- Excellent organizational and multitasking skills with a high attention to detail.
- Strong verbal and written communication skills to coordinate across departments.
- Ability to stay calm under pressure and adapt quickly to changing job site needs.
- Familiarity with maintenance scheduling and field operations is a plus.

RJV Construction Corporation is an affirmative action/equal opportunity employer. We are always seeking qualified/hardworking individuals to join our team. RJV offers competitive compensation for salaried positions and excellent benefits including; Health/Dental, 401k match, Paid Time Off, and Holidays.

RJVCONSTRUCTION.COM
INFO@RJVCONSTRUCTION.COM
781.821.1469 | 1 UNIVERSITY AVE, WESTWOOD, MA
02090 NORTH LOBBY, 201 A





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FIELD RESOURCE COORDINATOR CANTON, MA

PRIMARY RESPONSIBILITIES INCLUDE:

1. Daily Scheduling & Logistics

- Coordinate the dispatch of heavy equipment, haul trucks, and all personnel to meet daily project demands.
- Communicate regularly with superintendents, foremen, drivers, and mechanics to ensure clear direction and responsive adjustments to field conditions.
- Assist the Director of Operations with daily coordination of personnel, tasks, training and special assignments.

2. Equipment Coordination & Maintenance Support

- Balance equipment availability with preventative maintenance and emergency repair needs.
- Schedule maintenance and collaborate with the shop team to minimize downtime and maintain operational efficiency.

3. Tracking & Reporting

- Utilize B2W Dispatch and internal systems to track equipment usage, operator assignments, and asset movements.
- Maintain accurate dispatch records and generate reports to support performance analysis and planning.
- Monitor idle time and optimize equipment deployment to increase job site productivity.

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