



# BUILDING A QUALITY OF LIFE FOR GENERATIONS TO COME

Welcome to RJV Construction, where becoming a part of our team isn't just a job;  
**IT'S A WAY OF LIFE.**

RJV Construction is an underground utility contractor based in Canton, MA, specializing in water and sewer enhancements. The legacy of our family-owned business goes back to 1921, and today we're proud to be a leading construction company in the area.

At our core are four guiding principles: **quality, teamwork, passion, and dedication.** These values are instilled in our work every single day.

As a part of the RJV family, you'll receive the respect and support needed to grow personally and professionally. With access to the latest technology and equipment, there's no limit to what you can achieve here.

Join us in providing reliable water and sewer services to the Greater Boston Area and Building a Quality of Life for Generations to Come!

## QUALITY

Taking pride in our craftsmanship. Do it right, do it once.

## TEAMWORK

Putting the health and well-being of our employees first, working side by side to get the job done.

## PASSION

Driven to succeed and overcome any challenge all while enjoying what we do.

## DEDICATION

Devoted and loyal to our clients and our fellow employees.

## PROJECT MANAGER

RJV Construction is looking for a Project Manager to oversee all aspects of projects, including managing labor, regulatory planning and routing, equipment, and materials. If you are highly organized, deadline-driven, and team-focused, RJV can provide an excellent opportunity to work on major contracts in the Boston area.

RJV Construction Corporation is an affirmative action/equal opportunity employer. We are always seeking qualified/hardworking individuals to join our team. RJV offers competitive compensation for salaried positions and excellent benefits including; Health/Dental, 401k match, Paid Time Off, and Holidays.

RJVCONSTRUCTION.COM  
INFO@RJVCONSTRUCTION.COM  
781.821.1469 | 5 LINCOLN ST. CANTON, MA 02021





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## PROJECT MANAGER

### REQUIRED SKILLS AND EXPERIENCE:

- At least 5 years of experience in Underground Utility Construction (Water/Sewer)
- Bachelor's Degree in Civil Engineering, Construction Management, or Project Management
- Ability to read and follow construction plans and documents
- Microsoft Excel, Word, PowerPoint, Project, and Outlook skills; B2W Track, Procore, Primavera, Vista experience is a plus
- Strong written and verbal communication skills.
- Experience with MA public procurement process
- Excellent communication skills and the ability to work collaboratively and effectively on large and diverse projects

### PRIMARY RESPONSIBILITIES INCLUDE:

- Oversee superintendents and assist with managing job-wide activities
- Assist in developing support of excavation plans, bypass plans, traffic management plans, etc.
- Review and approve daily field logs in B2W Track
- Set up and manage all job-related Procore files, data, photos, etc.
- Manage all job correspondence, RFIs, change orders & submittals
- Manage vendor pricing and award
- Manage subcontractor pricing and award
- Review and approve all job-related invoices
- Create Project Schedules and Cash Flows
- Update Project Budgets
- RJV Construction Contact w/ Owner and Engineer
- Attend job-related meetings
- Review/prepare and approve monthly pay requisitions
- Update and review monthly schedules with Field Operations Manager and Superintendents

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