



BUILDING A QUALITY OF LIFE FOR GENERATIONS TO COME

Welcome to RJV Construction, where becoming a part of our team isn't just a job;
IT'S A WAY OF LIFE.

RJV Construction is an underground utility contractor based in Canton, MA, specializing in water and sewer enhancements. The legacy of our family-owned business goes back to 1921, and today we're proud to be a leading construction company in the area.

At our core are four guiding principles: **quality, teamwork, passion, and dedication.** These values are instilled in our work every single day.

As a part of the RJV family, you'll receive the respect and support needed to grow personally and professionally. With access to the latest technology and equipment, there's no limit to what you can achieve here.

Join us in providing reliable water and sewer services to the Greater Boston Area and Building a Quality of Life for Generations to Come!

QUALITY

Taking pride in our craftsmanship. Do it right, do it once.

TEAMWORK

Putting the health and well-being of our employees first, working side by side to get the job done.

PASSION

Driven to succeed and overcome any challenge all while enjoying what we do.

DEDICATION

Devoted and loyal to our clients and our fellow employees.

SENIOR PROJECT MANAGER

We are seeking an experienced Senior Project Manager to lead and oversee large-scale heavy civil construction projects, ensuring they are completed safely, on schedule, and within budget. This role requires a strong leader who can coordinate cross-functional teams, manage resources effectively, and maintain client satisfaction through exceptional project delivery. The ideal candidate will bring in-depth experience in heavy civil construction and a proven track record of managing complex projects from start to finish.

RJV Construction Corporation is an affirmative action/equal opportunity employer. We are always seeking qualified/hardworking individuals to join our team. RJV offers competitive compensation for salaried positions and excellent benefits including; Health/Dental, 401k match, Paid Time Off, and Holidays.

RJVCONSTRUCTION.COM
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781.821.1469 | 5 LINCOLN ST. CANTON, MA 02021





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SENIOR PROJECT MANAGER

REQUIRED SKILLS AND EXPERIENCE:

- Bachelor's degree in Civil Engineering, Construction Management, or a related field.
- Minimum of 8+ years of experience in heavy civil construction project management.
- Proven experience with complex projects (water/sewer infrastructure, roads, highways).
- Strong financial management, organizational, and communication skills.
- Proficiency in project management software (e.g., Procore, Primavera, Vista, B2W).
- PMP certification preferred.

PRIMARY RESPONSIBILITIES INCLUDE:

Project Planning, Scheduling, and Execution

- Develop, manage, and oversee the Critical Path Method (CPM) schedule to ensure timely project completion.
- Continuously monitor and adjust schedules, coordinating with all stakeholders to resolve conflicts and maintain progress.
- Identify and mitigate potential delays through proactive planning and resource allocation.

Budget Management and Cost Control

- Establish and oversee project budgets, ensuring alignment with financial targets and contract requirements.
- Monitor expenses, track project costs, and implement cost-saving measures as needed to keep the project within budget.
- Review and approve invoices and expenditures, ensuring they align with project budgets and deliverables.
- Prepare regular financial reports, highlighting project performance, cost variances, and budget forecasts.
- Work closely with the accounting team to ensure timely processing of payments and accurate financial tracking.

Submittals, RFIs, and Change Orders

- Manage the submittal process, including reviewing and approving all submittals to meet project specifications and timelines.

- Coordinate and respond to Requests for Information (RFIs), ensuring timely clarification and resolution of project-related queries.
- Oversee the change order process, including scope assessments, cost analysis, and negotiation with clients and subcontractors.

Field Log and Daily Reports Approval

- Review and approve field logs and daily project reports, ensuring accuracy and alignment with project progress and quality standards.
- Track site activities, document milestones, and maintain comprehensive records for project reporting and analysis.
- Work closely with field teams to ensure all documentation aligns with CPM schedules, safety protocols, and quality control requirements.

Client and Stakeholder Management

- Serve as the primary liaison between the client and project team, maintaining transparent and consistent communication.
- Address client inquiries, concerns, and feedback, adapting plans as necessary to ensure client satisfaction.

Quality Assurance and Compliance

- Ensure all construction activities meet company standards, contract requirements, and regulatory compliance.
- Conduct site visits, inspections, and quality control checks to ensure work is performed to specifications.

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